**Core Offer: SEND Team**

The SEND Team is responsible for the statutory duty to assess, meet and review the needs of children and young people with Special Educational Needs and Disabilities (SEND) aged 0-25.

**The service has a responsibility to:**

* Carry out Education, Health and Care Needs Assessments within statutory timeframes
* Review and amend Education, Health and Care Plans through an annual review
* Monitor and review educational placements and provisions
* Plan and prepare for transitions between phases of education, which include:
	+ nursery to primary school
	+ primary school to secondary school
	+ secondary school to post-16 or 19 provision.
* **Preparation for adulthood:**
	+ Supporting children and young people in preparing for life beyond education, including employment, independent living, and community participation.
	+ Facilitate the transition to post-16 or 19 educational and vocational options, including further education, apprenticeships, and supported living.
* Provide children, young people and their families advice and information about matters relating to SEN and disability

SEND Officers are the main point of contact for children, young people and their families, should you be undergoing statutory EHC Needs Assessment or have an EHC Plan. They are responsible for all administrative processes and completing casework.

**Contact Details:**

Special Educational Needs (SEN) Team

Duty Phone Line: 020 7974 6500

Email Address: sen.enquiries@camden.gov.uk